

**MINUTES OF THE  
STATE ETHICS COMMISSION SUB-COMMITTEE  
MEETING HELD**

**March 8, 2006  
Via Telephone Conference  
Capitol Education Center  
Assembly Room 2  
Atlanta, Georgia**

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**Present:**

**Jack Williams, Chairman  
Steve Farrow, Member  
David Moskowitz, Member  
Dennis Dunn, Deputy Attorney General**

**The meeting commenced at approximately 3:57 p.m.**

**APPROVAL OF ADVERTISING VENUES**

**Due to the Commission's current budget situation and the costs of advertising, the sub-committee voted to advertise for the position of Executive Secretary on websites allowing free postings. The advertisement would be posted on the websites of the following agencies/organizations:**

- State Ethics Commission website
- Georgia Merit System
- The Council on Governmental Ethics Laws
- Georgia Department of Labor

**Motion made by Mr. Farrow  
*Carried Unanimously***

**Seconded by Mr. Moskowitz**

**APPROVAL OF JOB DESCRIPTION OF EXECUTIVE SECRETARY**

**The sub-committee voted to approve the revised job description of the Executive Secretary.**

**Motion made by Mr. Moskowitz  
*Carried Unanimously***

**Seconded by Mr. Farrow**

**APPROVAL OF ADVERTISEMENT FOR EXECUTIVE SECRETARY**

**The sub-committee voted to approve the advertisement for Executive Secretary as drafted by the Chairman.**

**Motion made by Mr. Moskowitz**

**Seconded by Mr. Farrow**

*Carried Unanimously*

The meeting adjourned at approximately 4:21 p.m.



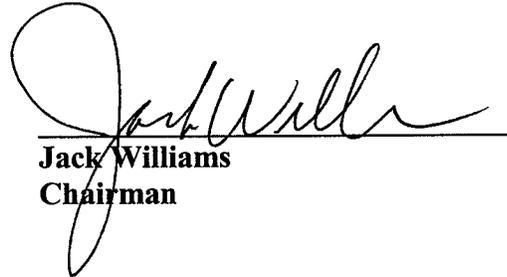
**Rick Thompson**  
**Interim Executive Secretary**

**Official Minutes Statement**

The foregoing Minutes for the March 8, 2006 sub-committee meeting for the State Ethics Commission were approved and adopted by the Commission sub-committee at the sub-committee meeting on April 10, 2006.

**STATE ETHICS COMMISSION**

By:



**Jack Williams**  
**Chairman**